



IT Director

Summary:

The IT director manages the operation and maintenance of the website as well as designing and implementing new web content. This position is also responsible for ensuring encoded video content is set up for streaming access over the website.

Time:

12-15 hours per week

Accountabilities:

- Develop annual organizational goals, tactics, and content strategies in conjunction with the Station Manager and Production Director
- Oversee website operation and maintenance which includes updating and modifying the website as well as designing and implementing new content
- Respond to web/design related requests across all departments
- Seek input & assistance from other volunteers
- Enable streaming access for all video content approved for airing on tvWestern.ca
- Design and performs functionality and navigation testing
- Plan and recommend IT equipment needs
- Represent tvWestern.ca at cross-organizational meetings, community event where relevant and applicable
- Perform other essential duties as assigned

Qualifications:

- Current UWO Student
- Ability to oversee multiple projects simultaneously
- Ability to effectively collaborate and communicate within and across divisions
- Knowledge of associated editing programs such as Final Cut Pro is an asset
- Knowledge of web technologies and languages such as Flash, HTML, CSS, PHP, and Javascript
- Ability to lead, organize and inspire others